



The Family Educational Rights and Privacy Act (FERPA) affords certain rights to students concerning the privacy of, and access to, their education records. In order for information to be released to third-party agencies information included on the Free Application for Federal Student Aid (FAFSA) requires a separate and explicit authorization. Please note that while this form authorizes UNC Charlotte to release education records to third parties, it does not obligate UNC Charlotte to do so. UNC Charlotte reserves the right to review and respond to requests for release of education records on a case-by-case basis.

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
Last First

**SECTION A. Education records to be released:**

Financial aid information, including FAFSA information such as FAFSA completion, aid eligibility, adjusted gross income, verification status, and EFC. Also including GPA at UNC Charlotte, academic history, registered hours, award amounts, disbursements, eligibility, financial aid academic progress status, loan information (University-maintained loan disbursements, billing and repayment history).

**SECTION B. Third-party to whom access to FAFSA and education records may be provided:**

Name(s) of person(s) or agency to whom access to financial aid records may be provided:

**Please allow 1-3 business days for processing once all documents are submitted.**

**SECTION C. Duration of release (check one):**

- One-Time Use: This authorization can be used only once
- Limited Use: This authorization expires on: \_\_\_\_\_
- Indefinite use throughout academic career at UNC Charlotte (up to four years)

**SECTION D. Delivery Method Information**

Indicate below where the document(s) need to be delivered:

Return to student's UNC Charlotte email: \_\_\_\_\_

Email to Organization: \_\_\_\_\_

Fax to Organization: \_\_\_\_\_

Other: \_\_\_\_\_

**SECTION E. Signature(s) and authorization**

I understand the information may be released orally or in the form of copies of written records, as preferred by the requester. I have a right to inspect any written records released pursuant to this consent (except for parents' financial records and certain letters of recommendation for which the student waived inspection rights). I understand I may revoke this consent upon providing written notice to the UNC Charlotte Office of Financial Aid. I further understand that until revocation is made, this consent shall remain in effect and financial aid records will continue to be provided to the third party for the purpose(s) described above.

\_\_\_\_\_  
Student signature (Required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent signature (Required if dependent student on FAFSA)

\_\_\_\_\_  
Date