

**2023-2024  
Federal Work Study Change  
Request Form**



**Complete Form & Return via:**  
**Mail:** Financial Aid Office  
9201 University City Blvd. Charlotte, NC 28223  
**Fax:** (704) 687-1461  
**On Campus:** Niner Central, 380 Cone Center  
**Uploader Tool:**  
<https://ninercentral.charlotte.edu/financial-aid-loans/forms-and-publications>

**Please complete and submit this form if you would like to make changes to your Federal Work-Study award for the 2023-2024 academic year. If you would like to request additional Federal Direct Loans as a result of this cancellation, please complete a 2023-2024 Loan Change Request Form online at [finaid.uncc.edu/forms-and-publications](https://finaid.uncc.edu/forms-and-publications).**

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
Last First

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Choose one of the following:**

I decline my entire work-study award for the 2023-2024 academic year.

I decline my work-study award for the **Fall 2023** semester **only**.

I decline my work-study award for the **Spring 2024** semester **only**.

By signing this form, I authorize the UNC Charlotte Office of Financial Aid to make the changes that I have requested above. **The UNC Charlotte Office of Financial Aid will not reinstate your work-study award once you have requested this cancellation.** I understand that additional information may be required if this form is incomplete, if documentation is missing, unclear, or insufficient, or if additional questions arise based on the information provided.

\_\_\_\_\_  
Student Signature (Required)

\_\_\_\_\_  
Date

Student Printed Name: \_\_\_\_\_