

MY ADVISING AGENDA

Fill it out before your next advising appointment!

This resource can help you prepare for your time with your advisor, coach or mentor



APPOINTMENT INFORMATION

DATE/TIME:

LOCATION:

ADVISOR NAME:

REASON:

This document is designed to help you plan ahead so you can maximize your time with your advisor. Your advisor may provide additional materials and/or resources to help you through this process.

SKIP THIS SECTION - IF THIS IS YOUR FIRST ADVISING APPOINTMENT

- I have reviewed my DegreeWorks or advising transcript since my last appointment. Yes No
- I expect the following grades for my current classes: _____
- I am on track to complete my degree according to my degree plan. Yes No
- I completed or will complete these tasks as agreed since my last appointment:

- My advisor completed or will complete these tasks as agreed since my last appointment:

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COMPLETE THIS SECTION BEFORE YOUR ACADEMIC ADVISING APPOINTMENT

- I think I should take some or all of these classes next term (enter course number):

To complete General Education: _____ / _____ / _____ / _____

To complete prerequisites for future classes: _____ / _____ / _____ / _____

To qualify for or progress in my major/minor: _____ / _____ / _____ / _____

To explore: _____ Subject I'm interested in: _____

- I have created optional schedules for my next term using Schedule Wizard or my own planning document. Yes No
- I want to talk about additional learning and development opportunities that benefit me. Internship Study Abroad Research Other
- I think I want to take these classes at another school (transient study): _____ / _____ / _____ / _____
- I need help arranging transient study. Yes No Term I want to do transient study: _____
- I need additional help with: _____

- I have questions about: _____

COMPLETE THIS SECTION AFTER YOUR APPOINTMENT TO PREPARE FOR THE NEXT

- I will complete these tasks before my next appointment:

- I will complete these tasks before my next appointment:

