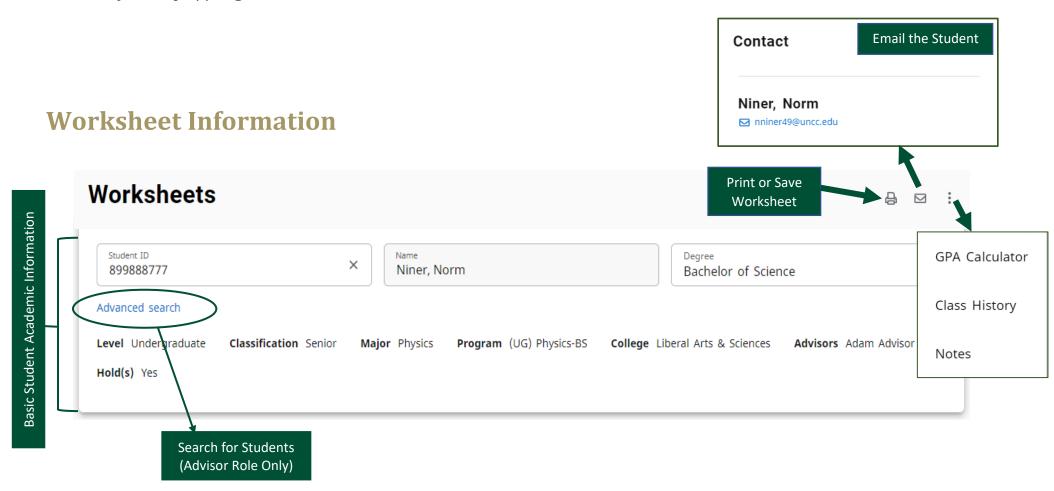
DegreeWorks Reference Guide

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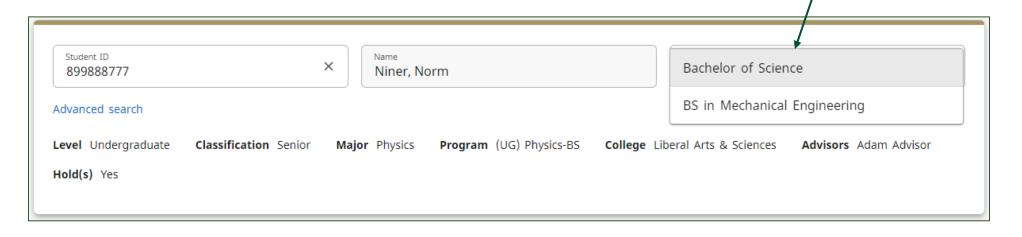
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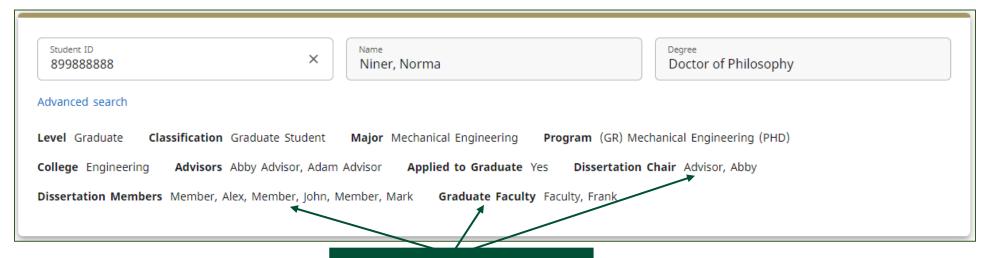
How Do You Get There?

Log in to https://my.charlotte.edu/ and click the link or icon for **DegreeWorks** (Faculty & Advisors can find the link under the Teaching Heading, Students can find the icon in the Quick Links section). You can also access DegreeWorks directly at https://degreeworks.uncc.edu.

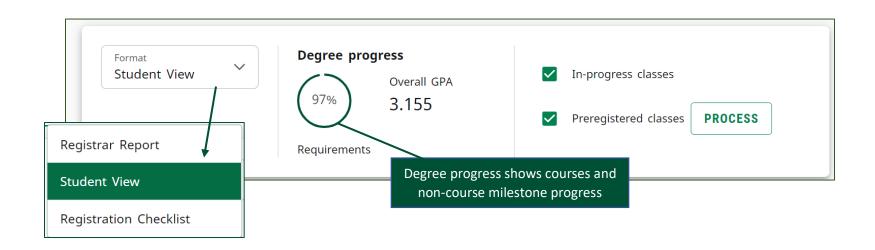


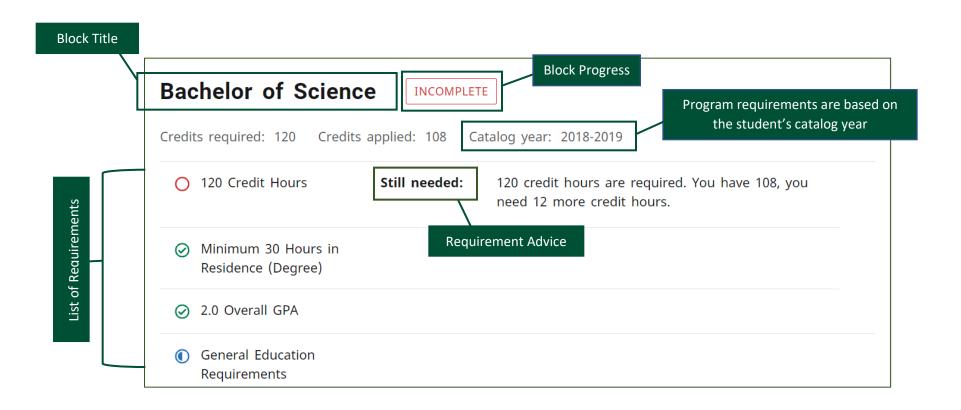
Drop down will display degrees the student is pursuing





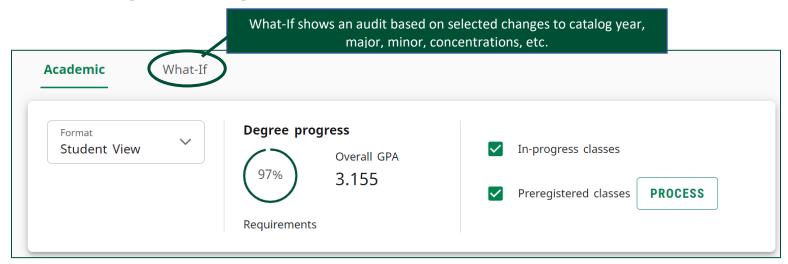
Dissertation or Thesis Committee





What-If Audit

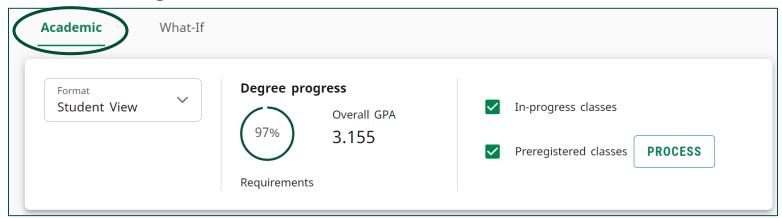
What-If shows an audit based on selected changes to catalog year, major, minor, concentrations, etc. You are able to choose to include In-Progress or Preregistered courses in this audit.



If a new What-If audit is needed, expand the What-If Analysis area.

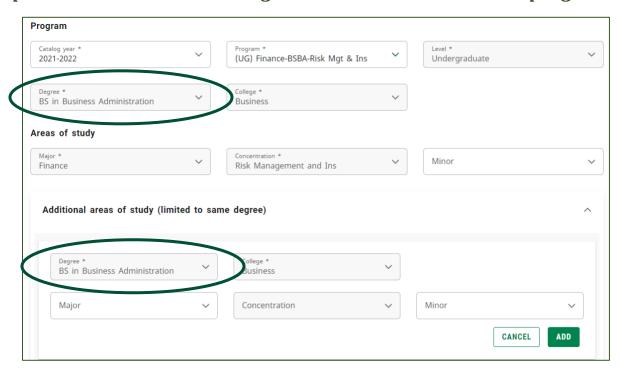


To return to the student's regular worksheet, click the Academic link.



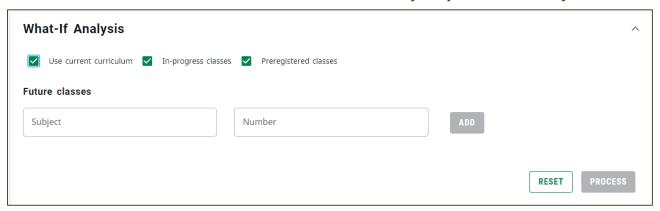
Additional Areas of Study

Use the Additional areas of study section to include other majors, minors or concentrations in your What-If audit. *Options are limited to the degree that was selected in the program section.*



Future Classes

Use the Future Classes section to see how future classes would satisfy requirements on your worksheet.



Legend

The legend is found at the bottom of the worksheet and explains the symbols that may be seen.

Legend							
\otimes	Complete	0	Not complete				
•	Complete (with classes in-progress)	(!)	Nearly complete - see advisor				
٦	Prerequisite	@	Any course number				
(R)	Repeated class						

Completed Requirements

Completed requirements are indicated with a green check.

Complete Indicator	Course	Title	Grade	Credits	Term	Repeated
DEVELOPMENT OF FUNDAMENTAL SKILLS OF INQUIRY						
Writing and Inquiry in Academic Contexts	UWRT 1104	Writ & Inq Acad Context/Studio	В	4	Spring 2019	

In-Progress Requirements

In-progress requirements are indicated with a blue circle.



Unmet Requirements

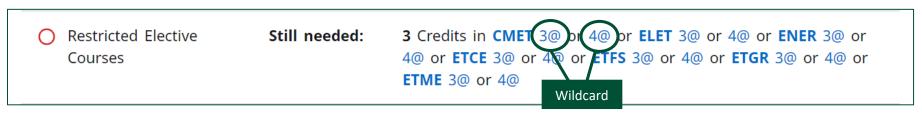
Unmet requirements are indicated with a red circle.



Additional Information

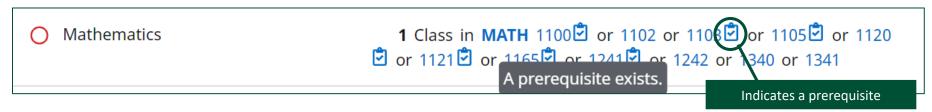
Wildcard

You may see an "@" symbol in a course requirement. This is a wildcard that allows DegreeWorks to be flexible with the courses that count towards the requirement. It is used to represent all subjects and/or all course numbers. For example, the requirement below indicates a course with a specific subject code at the 3000 or 4000 level can be used to fulfill the requirement.



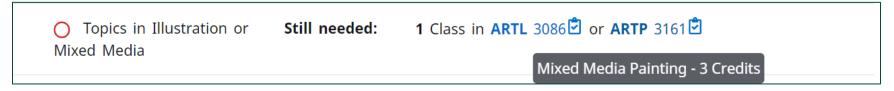
Course Prerequisite

A clipboard icon, displayed next to a course indicates there is a prerequisite. This icon will appear whether or not you have the prerequisite course on your record.



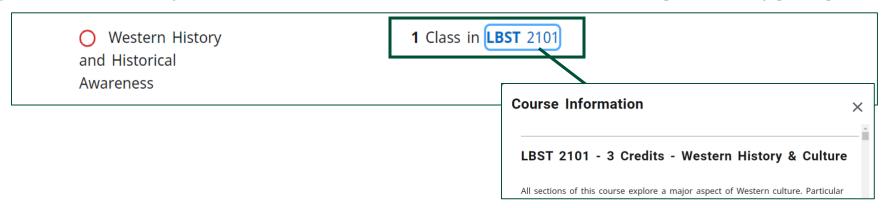
Course Title

If you hover the mouse over the course information, the course title and course credit hours will be displayed.



Course Information

If you click on a course, you will see additional information such as title, course description and any prerequisites.



Dynamic Sections

Other Courses

Courses may appear in this area because there were no requirements to which the course could be applied.



In-Progress

Courses will appear in this area until they are completed and have a final grade assigned.

In-progress	S				
Credits applied: 13	3 Classes applied: 4				
Course	Title	Grade	Credits	Term	Repeated
HPSY 8103	Basic Qnt Analyses for Bhv Sci	*REG	(3)	Fall 2021	
HPSY 8107	Ethical and Prof Iss in Psyc	*REG	(3)	Fall 2021	
HPSY 8142	Personality Assessment	*REG	(4)	Fall 2021	
HPSY 8450	Practicum in Clinical Psyc	*REG	(3)	Fall 2021	

Failed/Withdrawn/Excluded

Courses will appear in this area if there is a failing grade, a withdrawn grade, or the course was repeated.

Failed/Withdrawn/Excluded							
Credits applied: 0	Credits applied: 0 Classes applied: 2						
Course	Title	Grade	Credits	Term	Repeated		
ANTH 6010	Adv Top in Cult Anth/Ling	U	0	Spring 2021			
PSYC 6099	Topics in Psychology	WE	0	Fall 2020			

Not Counted

Typically courses will appear in this area for graduate programs if they were taken before the student was admitted to the program or if they have exceeded the time limit for the program.

Not Counted								
Credits applied	Credits applied: 9 Classes applied: 4							
Course	Title	Reason	Grade	Credits	Term	Repeated		
ADMN 8101	Perspect on Adult Lrng Theory	Max of zero classes/credits exceeded	С	3	Fall 2012			
ADMN 8160	Intro. to Ed. Administration	Max of zero classes/credits exceeded	Α	3	Fall 2012			
GRAD 8990	Academic Integrity	Max of zero classes/credits exceeded	N	0	Fall 2012			
GRAD 9800	GRAD Full-Time Credit	Max of zero classes/credits exceeded	*REG	(3)	Fall 2021			

Exceptions

Courses will appear in this area when an adjustment was approved by the academic department or Graduate Program Director. These will also appear in the worksheet below the adjusted requirement.

Exceptions							
Туре	Description	Created on	Created by	Block	Enforced		
Also Allow	Allow ANTH 0001 to count per department	01/07/2022	Registrar Staff	Major in Religious Studies	Yes		

For additional questions or issues, please contact DegreeWorks@uncc.edu