Browsing the Schedule of Classes

Log In

From My.Charlotte.edu, Click the ‘Registration, Add/Drop’ icon, located under Quick Links.

Browse Classes

1. From the Registration landing page, select ‘Browse Classes’

2. Select the Term and click ‘Continue’
3. Enter your **Search Criteria**.
   a. You may click **Advanced Search** for additional search criteria options
   b. Some options have a drop-down menu selection

   ![Browse Classes](image)

   c. Search criteria options:
      i. **Subject** - You may search for multiple subjects in the same search
      ii. **Course number** (without subject prefix)
      iii. **Level** - Undergraduate or Graduate
      iv. **Open Sections** - Returns open sections only
      v. **Part of Term** - *(Always review the *Academic Calendar* for Parts of Term dates)*
         1. All Parts of Term *(default selection)*
         2. Term - Full Term
         3. Term - First Half Term
         4. Term - Mini-Fall *(only for Fall Terms)*
         5. Term - Second Half Term
         6.
      d. **Advanced Search** options
         i. **Subject and Course Number** - Ex: ACCT 3400
         ii. **College**
         iii. **Departments**
         iv. **Course Title**
         v. **Schedule Type** - Lab, lecture, thesis, etc.
         vi. **Attribute Type** - Honors, global science theme, etc.
         vii. **Course Number Range**
viii. **Credit Hour Range**

ix. **Meeting Days** - Days of the week

x. **Start Time** - Start time for the course

xi. **End Time** - End time for the course

xii. **Sessions** - Evening only, weekend only

xiii. **Departments**

xiv. **Instructor**

4. Once you’ve determined your search criteria, input this criteria and click ‘**Search**’
   a. Course details will be displayed.
   b. Each column can be resized to display additional information

```
<table>
<thead>
<tr>
<th>Course Title</th>
<th>Meeting Times</th>
<th>Status</th>
<th>Instructor</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principles of Biology</td>
<td>Monday 8:30 AM - 11:15</td>
<td>FULL</td>
<td>3</td>
<td>Biology</td>
</tr>
<tr>
<td>Principles of Biology</td>
<td>Monday 1:00 PM - 3:50</td>
<td>FULL</td>
<td>3</td>
<td>Biology</td>
</tr>
</tbody>
</table>
```

c. Clicking on a course title will display a window with information about the section of the selected course.