



Students applying for financial aid who are also taking courses at another college as a transient or visiting student may complete this form. The student must be a degree seeking, undergraduate, active student at UNC Charlotte. The courses taken at another college must be approved for transfer to UNC Charlotte by the appropriate academic department.

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
Last First

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Term and year when course(s) will be completed. Please select only one:  Fall  Spring  Summer 20\_\_\_\_  
I will register for \_\_\_\_\_ credit hours at the college or university named below as my "Host" school.

**Section A: Host School Information**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
Contact Name: \_\_\_\_\_

List the courses you intend to take. The courses and credits listed **MUST** match the courses indicated on the *Permit for Transient Study Form*.

| Transient Study Course Name | Number of Credits |
|-----------------------------|-------------------|
|                             |                   |
|                             |                   |
|                             |                   |

**Section B: Additional Required Documentation**

\_\_\_\_\_ I have submitted a copy of my approved *Permit for Transient Study* to the UNC Charlotte Registrar's Office  
\_\_\_\_\_ I have attached a copy of my class schedule from my Host/Transient school  
\_\_\_\_\_ I have attached a copy of my billing statement and/or paid receipt from my Host/Transient school

**Section C: Certification and Signature**

I certify that the information I have reported for federal student aid is complete and accurate. I understand that additional information may be required if this form is incomplete, if documentation is missing, unclear, or insufficient, or if additional questions arise based on the information provided. The information provided above is true and complete to the best of my knowledge.

I have read and understand the *Transient Study – Financial Aid Guidelines* below. I agree to notify the UNC Charlotte Financial Aid Office of any changes in my enrollment to the courses proposed above. I understand that it is my responsibility to have my final grades submitted following my transient study by the scheduled deadlines:

**Fall Semester – Deadline: March 31 Spring Semester – Deadline: July 31 Summer Semester – Deadline: September 1**



\_\_\_\_\_  
Student signature (required)

\_\_\_\_\_  
Date

### Transient Study - Financial Aid Guidelines

1. UNC Charlotte degree-seeking students wishing to receive financial aid, who are also taking courses at another college as a transient or visiting student, must complete a *Transient Study Financial Aid Request Form*. This form is in the Registrar's Office.
2. *Transient Study Financial Aid Request Forms* will not be accepted by the Office of Financial Aid unless the form is completed in full and includes all supporting documentation listed in Section B of the form. **All documentation must be submitted by the add/drop date** of the term selected on this form. The add/drop date can be found at <https://registrar.charlotte.edu/calendar-schedules/>.
3. Once the *Transient Study Financial Aid Request Form* is approved, the Office of Financial Aid will send the host/transient school a *Consortium Agreement* which the school must complete verifying the student's enrollment. If the host/transient school does not return the *Consortium Agreement*, it will be the student's responsibility to obtain the completed *Consortium Agreement* from the host/transient school.
4. It is understood that the student is responsible for paying fees owed to the Host Institution. All financial aid will be disbursed directly to the student's UNC Charlotte account after a completed *Consortium Agreement* is received. Students can only receive financial aid for the credit hours enrolled at UNC Charlotte and those courses listed and approved on the *Permit for Transient Study* form.
5. Students must adhere to the financial aid awarding conditions stated on the Office of Financial Aid website <http://finaid.uncc.edu/receiving-your-aid/terms-and-conditions>.
6. It is the student's responsibility to submit an official transcript from the host school, showing posted grades for the term by the scheduled deadlines. If transcripts are not received, financial aid may be canceled for that term and future requests may be denied.